

INTERN INFORMATION SHEET

Name

Permanent Address

Permanent Phone

Cell Phone

E-mail Address

Summer Address (if different from above)

Summer Phone (if different from above)

Summer Employment:

Company

Address

Supervisor

Title

Supervisor's Phone and Email

Intern's Job Title

Starting/Ending Date

Brief description of your internship duties:

NOTE: This form must be filled out and emailed as soon as you have landed your internship. If Summer address and phone numbers are unknown, then resubmit this a second time when that info is available.